

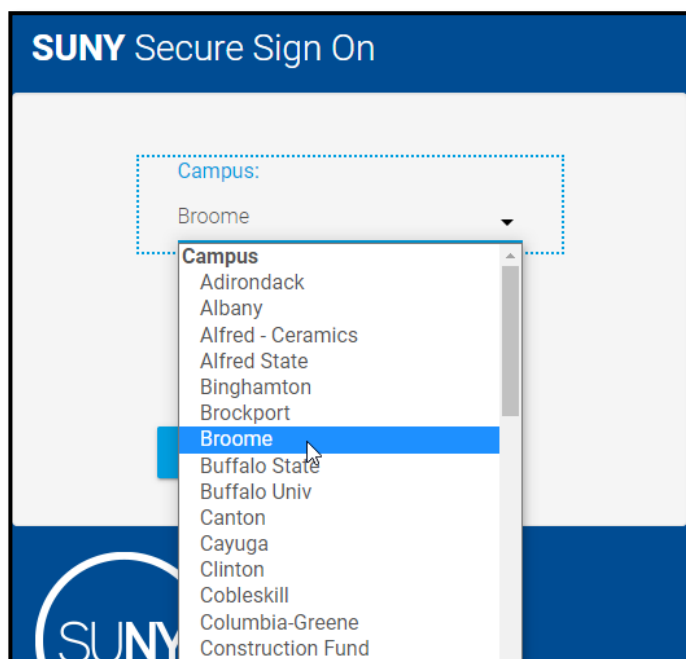
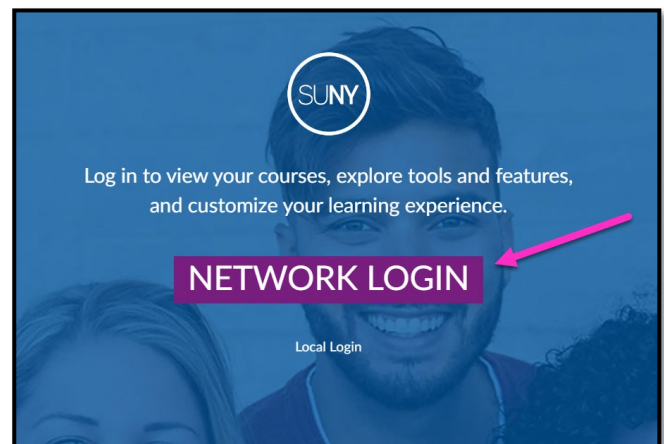
The SUNY Center for Professional Development (CPD) provides the initial Brightspace Fundamentals training for all SUNY faculty. The CPD offers training in three modalities (Self-paced Asynchronous Online, Scaled Webinars, and Remote Synchronous) in order to accommodate faculty training preferences. In addition to the choice of modalities for the training, the CPD has also identified four levels of training speed and individualized attention (Spark, Ignite, Blaze, and Bonfire) so faculty can self-select the pace of their training based on their expertise and comfort levels with learning new technology. Regardless of modality or pace selected, faculty must successfully complete a series of online assessments in order to earn a Brightspace Fundamentals Certificate and Badge from the SUNY Center for Professional Development. This badge is **required** for faculty to use Brightspace at SUNY Broome.

The assessments necessary to receive the badge are located within the CPD's Brightspace asynchronous training course entitled "**SUNY DLE Brightspace Fundamentals Asynchronous Modules.**" If you have completed the CPD's Remote Synchronous training or the entire Scaled Webinar Series, you can simply access the Brightspace Fundamentals course and complete each of the Module Assessments (entitled "Knowledge Checks") in order to receive your Brightspace Fundamentals Certificate and Badge.

## **ACCESSING BRIGHTSPACE**

Once your Brightspace account is created, you will be able to use your SUNY Broome credentials to access SUNY's Brightspace environment. To do this:

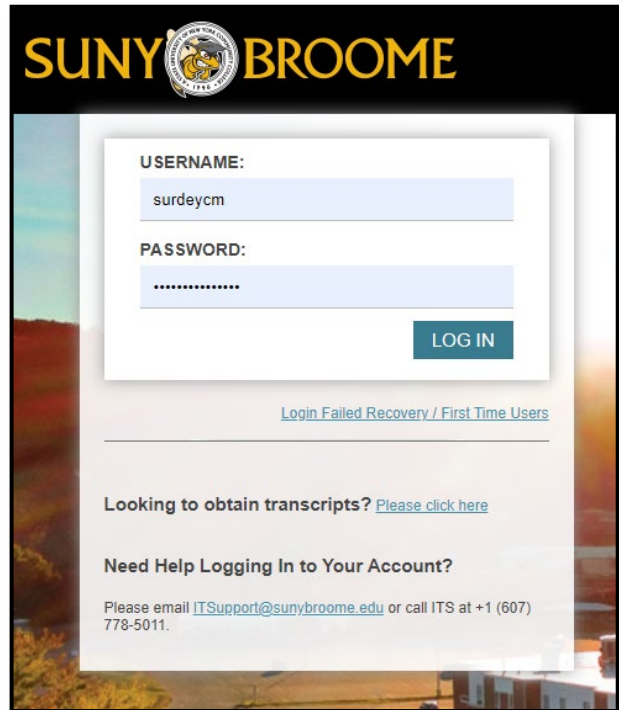
Go to [mylearning.suny.edu](http://mylearning.suny.edu) and click **Network Login**



You will be taken to the SUNY Secure Sign On screen where you should select "**Broome**". After Selecting Broome, click the "**Log In**" Button.

(Note: if you have already set SUNY Secure to remember your campus, this screen may not appear and you will be taken directly to the SUNY Broome Login page in the next step.)

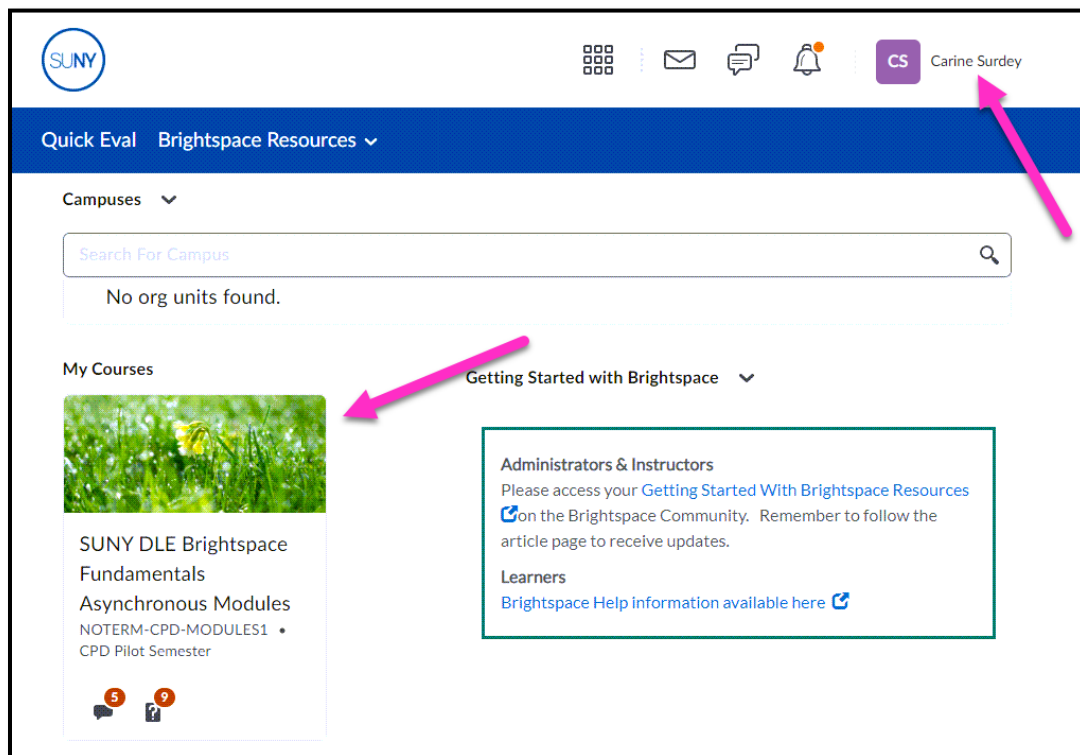
You should then see the SUNY Broome login screen. Enter your current **SUNY Broome username and password** and click **Log In**.



### ACCESSING THE ASYNCHRONOUS BRIGHTSPACE TRAINING

You should be taken directly to the SUNY Brightspace environment. Verify that you see your name in the upper right corner of the screen and the **“SUNY DLE Brightspace Fundamentals Asynchronous Modules”** tile in the *My Courses* Area.

**Click on the tile** to open the SUNY DLE Brightspace Fundamentals Asynchronous Modules.



You will be taken to the SUNY DLE Brightspace Fundamentals Asynchronous Modules Home Page. From here, you will access each module and complete all activities (including the Knowledge Checks) if you have **not** attended the Synchronous Remote or Scaled Webinar training.

SUNY DLE Brightspace Fundamentals Asynchronous Modules

D2L Visual TOC

Announcements

Completion Certificate Update

Jamie Heron posted on May 17, 2022 3:39 PM

Hi Everyone! Good news! We have finally learned a valuable skill, adding customized certificates with autofill fields for recipient names. :) If you have completed all of the module knowledge checks with 100% you will see your certificate in your profile.

If you **have** already completed the training in another modality and simply need to complete the assessments, you will need to go into each module and successfully complete each Knowledge Check (located at the bottom of the module's Table of Contents).

Web Page

Digital Pedagogy Conclusion

Web Page

Knowledge Check: Digital Pedagogy

Quiz

Starts Mar 30, 2022 12:23 PM

Please take this brief quiz so you can assess your understanding of the Digital Pedagogy module.

- If you are happy with your understanding of the content feel free to move on to the next module
- If you would like the Brightspace Fundamentals Certificate from the SUNY Center for Professional Development, remember to take every module's knowledge check until you attain a perfect score

## RECEIVING YOUR SUNY BRIGHTSPACE FUNDAMENTALS CERTIFICATE

Once you receive a perfect score on all Knowledge Checks in the course, you will **receive an email** indicating that you have received the SUNY DLE Brightspace Fundamentals Certificate.

You will also be able to view your Certificate and Badge in Brightspace by clicking on **Course Activities** in the Navigation Bar and selecting **Awards**.

