Welcome to Starfish! It is easy to get started. You can access SUNY Broome’s Starfish system via the MyCollege LaunchPad. The navigation menu includes access to a customizable profile and personalized channels that make it easy to schedule the dedicated time you need with your instructors, advisors, or counselors. Starfish can also help you manage the steps you need to take to stay on track and meet your goals.

Set Up Your Profile

1. Upload a photo of your face.
2. Add your cell phone number. **NOTE:** This does not change your official contact information for SUNY Broome. To update that information, you must contact the Registrar.

To receive text alerts on your academic progress, simply click on the cell phone icon to the right of the “Alternate Email” box and follow the instructions.

For more Starfish user resources visit: www.sunybroome.edu/starfish  
Updated 6/25/18
**Success Network**

Select **My Success Network** from the navigation menu to display your personalized network. This channel lists the people and resources that are available to assist you. For each person or service listed, you will find contact information, supporting websites, and, if online scheduling is enabled, a link to Schedule Appointment. If a service includes a waiting room for walk-in appointments, you can click the “Waiting Room” link to find out how many students are currently in line.

The Services that are most relevant to you are displayed first. Select **Show Other Services** at the bottom of the page to see additional services.

**Messages**

Any messages sent to you through Starfish will display here. You can see current messages or change to the display to see more (past 6 months, 3 months, etc.).

**Dashboard**

Use your personalized **Dashboard** to stay on top of upcoming appointments, assignments, plans, and recommendations from your instructors.

**Courses**

Click the **Courses** icon to display information about courses you are enrolled in as well as contacts and available support related to each. It is personalized to show the people and services specific to the courses you are taking and gives you the ability to schedule an appointment or request help related to a course.

**Raise Your Hand**

Click on the **Raise Your Hand** icon to submit a request for help. You will be asked to provide additional information such as the type of help you are requesting, the related course (if applicable), and details related to your request.